

## INVERCLYDE INTEGRATION JOINT BOARD – 2 NOVEMBER 2020

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### Inverclyde Integration Joint Board

Monday 2 November 2020 at 2pm

**Present:** Councillors J Clocherty, L Quinn, L Rebecchi and E Robertson, Mr S Carr, Mr A Cowan, Ms D McErlean, Dr D McCormick, Dr C Jones, Ms L Long, Ms S McAlees, Ms L Aird, Ms G Eardley, Mr H MacLeod, Ms C Boyd and Mr S McLachlan.

**Chair:** Councillor Clocherty presided.

**In attendance:** Mr A Stevenson, Head of Health & Community Care, Ms A Malarkey, Interim Head of Homelessness, Mental Health and Drug & Alcohol Recovery Services, Ms E Cummings, Project Manager Innovation & Primary Care, Ms D Maloney, Service Manager Innovation & Independent Living, Ms V Pollock (for Head of Legal & Property Services), Ms S Lang and Ms D Sweeney (Legal & Property Services).

The meeting took place via video-conference.

#### 94 **Apologies, Substitutions and Declarations of Interest** 94

An apology for absence was intimated on behalf of Dr H MacDonald.

Ms C Boyd declared an interest in agenda item 17 (Reporting by Exception – Governance of HSCP Commissioned External Organisations).

#### 95 **Membership of the Inverclyde Integration Joint Board** 95

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership requesting confirmation of the reappointment of members to the Inverclyde Integration Joint Board (IJB).

**Decided:**

- (1) that the contents of the report be noted;
- (2) that it be agreed to confirm the reappointment for a further term of the following non-voting professional advisory members:
  - (a) Dr Hector MacDonald
  - (b) Dr Deirdre McCormick
  - (c) Dr Chris Jones
- (3) that agreement be given to the reappointment of the non-voting stakeholder representative members set out in Appendix 1, Section C of the report; and
- (4) that agreement be given to the reappointment of the additional non-voting members set out in Appendix 1, Section D of the report.

#### 96 **Minute of Meeting of Inverclyde Integration Joint Board of 21 September 2020** 96

There was submitted the minute of the Inverclyde Integration Joint Board of 21 September 2020.

**Decided:** that the minute be agreed.

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**97 Annual Report to the IJB and the Controller of Audit for the Financial Year ended 31 March 2020 97**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the Annual Report and Auditors' Letter to the Inverclyde Integration Joint Board for the financial year ended 31 March 2020 which had been prepared by the IJB's External Auditors, Audit Scotland.

(Ms McAlees joined the meeting during consideration of this item of business).

During consideration of this item, reference was made to the fact that written reports to the IJB on financial management continued to be out of date because of the reporting arrangements, it being noted that this issue was now mitigated by the Chief Financial Officer verbally reporting any significant changes to financial forecasts which had occurred since the date of the last written report to each meeting from the October report onwards. Audit Scotland had accepted this verbal update mitigation as part of the previous audit. It was explained that this issue did not simply relate to the timetabled dates of the Integration Joint Board meetings but was also impacted by the differences in reporting periods within the Council and Health Board.

**Decided:**

- (1) that the contents of the Annual Report to the Integration Joint Board and Controller of Audit for the financial year ended 31 March 2020 be endorsed;
- (2) that the Chair, Chief Officer and Chief Financial Officer be authorised to accept and sign the final 2019/20 Accounts on behalf of the IJB; and
- (3) that the Letter of Representation set out in Appendix 2 of the Annual Report be endorsed and that approval be given to the signing of this by the Chief Financial Officer.

**98 Rolling Action List 98**

There was submitted a new format Rolling Action List of items arising from previous decisions of the Integration Joint Board, taking account of the decision made by the IJB at its last meeting to establish a Directions Register.

During consideration of this item, reference was made to the three actions relating to (a) Locality Planning Groups, (b) Living Well and (c) GP Out-of-Hours Service, which it was proposed to remove from the Rolling Action List until the end of the current COVID-19 emergency.

In this regard, the Chief Officer explained the reporting arrangements relative to the Living Well and GP Out-of-Hours items which would ensure that the issues were progressed. She also confirmed that she would arrange for the action relative to the review of support to Locality Planning Groups to be included in the Directions Register.

**Decided:** that the Rolling Action List be noted.

**99 Financial Monitoring Report 2020/21 – Period to 31 August 2020, Period 5 99**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the Revenue and Capital Budgets, other Income Streams and Earmarked Reserves position for the current year with a detailed report as at Period 5 to 31 August 2020.

The IJB Chief Financial Officer advised the Board that to date, projected full year COVID costs were now £8.502m and funding received amounted to £1.799m. Since finalisation of the report, a further £3.846m funding had been confirmed (£3.021m for Social Care and £0.825m for Health). This left a current balance of £1.058m of projected costs for which there was no confirmed funding. Some of these estimated costs would reduce, some costs will be covered by other funding streams and further

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funding announcements for other elements and further funding are anticipated. The IJB asked for additional information about the Board-wide Mental Health Assessment Units. The Interim Head of Homelessness, Mental Health and Drug & Alcohol Recovery Services explained that the units were set up in line with ministerial direction as a result of COVID. These units would provide additional support to people in crisis, Police and other agencies by providing a direct route to assessment outwith Emergency Departments.

**Decided:**

- (1) that the current Period 5 forecast position for 2020/21 and the Period 5 detailed report contained in appendices 1 to 3 of the report be noted;
- (2) that the projected COVID-19 costs and anticipated COVID-19 funding as updated by the IJB Chief Financial Officer be noted;
- (3) that it be noted that in the event of any gap in funding, Officers would seek to address this in-year and would review options for using IJB Reserves if required;
- (4) that approval be given to the proposed budget realignments and virement in Appendix 4 and that Officers be authorised to issue revised Directions to the Council and/or Health Board as required on the basis of the revised figures set out in Appendix 5;
- (5) that approval be given to the planned use of the Transformation Fund as set out in Appendix 6;
- (6) that the current Capital position in Appendix 7 be noted; and
- (7) that the current Earmarked Reserves position in Appendix 8 be noted.

**100 Progress Update on Criminal Justice Social Work Inspection Improvement Action Plan 100**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) advising of the outcome of the Care Inspectorate inspection of Criminal Justice Social Work in 2019 for which the Service had received scores of Very Good for Quality Indicators 1.1 (Improving the life chances and outcomes for people subject to a community payback order), 2.1 (Impact on people who have committed offences) and 9.4 (Leadership of improvement and change) and Good for Quality Indicators 5.2 (Assessing and responding to risk and need) and 5.3 (planning and providing effective intervention) and (2) providing an update on progress made in taking forward the two areas of improvement identified.

**Decided:**

- (1) that the content of the report, including the progress made in taking forward the identified improvement actions, be noted; and
- (2) that a further update on the Improvement Action Plan be submitted to the IJB.

**101 Update on Delivery of 2020/21 Adult Influenza Vaccination Campaign 101**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the expected scale and challenges of the 2020/21 Adult Influenza vaccination campaign together with an early indication of progress.

**Decided:** that the challenges associated with the delivery of the 2020/21 Adult Influenza vaccination campaign be noted and agreement be given to support the campaign and facilitate the use of resources as outlined in the report.

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- 102 Workplace Wellbeing Matters 102**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) providing an update on the progress made in the development of an area-wide wellbeing and resilience delivery plan and (2) requesting approval of the direction of travel as set out in the report.
- The IJB heard a presentation by Debbie Maloney, Inverclyde HSCP Wellbeing Champion, and Gemma Eardley of Unison on the Workplace Wellbeing Matters, the wellbeing and resilience delivery plan for Inverclyde's Health and Social Care staff.
- Decided:**
- (1) that the progress to date to support workforce wellbeing and resilience within the HSCP be endorsed;
  - (2) that approval be given to the inclusive and integrated approach of the wider workforce, third and independent sector colleagues as set out in the report;
  - (3) that the direction of travel and implementation of the delivery plan as described in the report be approved; and
  - (4) that the use of Chief Social Work Officer funding to support initiatives associated with the plan be noted.
- 103 Inverclyde Integration Joint Board Audit Committee – Terms of Reference 103**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking approval of a proposed change to the terms of reference of the Inverclyde Integration Joint Board Audit Committee.
- Decided:** that approval be given to the amended terms of reference of the Inverclyde Integration Joint Board Audit Committee as detailed in Appendix 1 of the report.
- 104 Chief Officer's Report 104**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on a number of areas of work underway across the Health & Social Care Partnership.
- Decided:**
- (1) that the report be noted; and
  - (2) that a report be submitted to a future meeting of the Integration Joint Board on Moving Forward Together once an update is available from the NHS Board.
- 105 Reconvening of Inverclyde Joint Adult Support and Protection Inspection 105**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of the proposed plan to reconvene the Inverclyde Joint Adult Protection Inspection led by the Care Inspectorate, Health Improvement Scotland and Her Majesty's Inspectorate of Constabulary.
- Decided:** that the report be noted.
- 106 Inverclyde Child Poverty Action Report 2019/20 106**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the final Local Child Poverty Action Report 2019/20.
- Decided:**
- (1) that the progress and proposed actions set out in the Inverclyde Local Child

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Poverty Action Report be noted; and

(2) that a development session on child poverty be arranged for members of the IJB in early 2021.

### 107 Anti-Poverty Initiatives 107

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on proposals relative to anti-poverty initiatives to be progressed in the current financial year.

**Decided:**

(1) that the proposals detailed in the report for the utilisation of the anti-poverty funding of £1m and the other funding received from the Scottish Government be noted; and

(2) that it be noted that further progress reports providing more detail around the proposals would be submitted to future meetings of the Alliance Board and thereafter to the Integration Joint Board.

Mr McLachlan left the meeting at this juncture.

### 108 Learning Disability (LD) Redesign – LD Community Hub 108

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of (1) the decision by Inverclyde Council in early 2020 to include £7.4m funding for the new Learning Disability Community Hub at the former Hector McNeil Baths site within the 2020/23 Capital Programme and (2) ongoing development work on the design of the Learning Disability Community Hub.

**Decided:**

(1) that the decision of Inverclyde Council in early 2020 to include £7.4m funding for the new Learning Disability Community Hub at the former Hector McNeil Baths site within the 2020/23 Capital Programme be noted;

(2) that it be noted that despite services being diverted to respond to COVID-19, virtual work was continuing with Property Services to develop the former site in terms of the early building concept along with online consultation with service users facilitated by The Advisory Group; and

(3) that it be noted that service user, carer and staff consultation would be a key consideration in the development of the LD Community Hub.

### 109 Minute of Meeting of Inverclyde Integration Joint Board Audit Committee of 21 September 2020 109

There was submitted the minute of the Inverclyde Integration Joint Board (IJB) Audit Committee of 21 September 2020.

(Dr McCormick left the meeting during consideration of this item of business).

Mr Alan Cowan, Chair of the IJB Audit Committee, provided a brief feedback on the main issues discussed at the Committee held at 1.00pm that day. These were:

Annual Report to the IJB and Controller of Audit for the financial year ended 31 March 2020

(1) The Audit opinions on the Annual Report and Accounts were all unqualified.

(2) The 2019/20 budget was balanced.

(3) The medium-term financial plan agreed in March 2020 would require revision to account for the impact of COVID-19.

(4) Overall governance and transparency arrangements were effective although the

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arrangements for demonstrating Best Value required to be formalised.

(5) The COVID-19 pandemic had a significant impact on service demand and delivery models, the review of the Integration Scheme, implementation of Locality Planning Groups and performance reporting.

(6) Recommendations had been made to address these issues.

### IJB Best Value Statement 2019/20

The Audit Committee had noted the report and had agreed that the ten questions detailed in the Best Value statement be issued to all IJB Audit Committee members and also to the wider IJB for comment prior to submission of the Best Value Annual Report in March 2021.

### Audit Scotland COVID-19 Guide for Audit Committees

Of the 46 areas recommended by Audit Scotland for review by Audit Committees, only 2 (Performance of IT Services during the pandemic and the impact of COVID-19 on existing financial risks and the effect on financial planning) were considered low – medium risk and actions were already in place to mitigate these.

### **Decided:**

- (1) that the minute of the IJB Audit Committee of 21 September 2020 be noted; and
- (2) that the feedback provided by the Chair in respect of the meeting of the IJB Audit Committee held earlier in the day be noted.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraphs 6 and 9 of Part I of Schedule 7(A) of the Act.**

## 110 Reporting by Exception – Governance of HSCP Commissioned External Organisations 110

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on matters relating to the HSCP governance process for externally commissioned Social Care Services.

Ms Boyd declared a non-financial interest in this item as a Director of Inverclyde Carers' Centre. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence at the meeting or her participation in the decision-making process.

(Dr McCormick returned to the meeting during consideration of this item of business).

### **Decided:**

- (1) that the governance report for the period 21 July to 25 September 2020 be noted; and
- (2) that Members acknowledge that Officers regard the control mechanisms in place through the governance meetings and Managing Poorly Performing Services Guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.